



Philippine Normal University
The National Center for Teacher Education
COLLEGE OF TEACHER DEVELOPMENT

FACULTY OF EDUCATION AND INFORMATION SCIENCES

Taft Avenue, Manila

2PRLIB 01
A.Y. 2024 – 2025
TERM 2

REFLECTION JOURNAL
WEEK ONE

Name: CHRISTIAN NOE D. BONGALBAL Date Range: JAN 21-JAN 23
Library: PACO CATHOLIC SCHOOL-INSTRUCTIONAL MEDIA CENTER

A. Meaningful Experiences: (8-10 Sentences)

During my first week at Paco Catholic School, it felt surreal. The realization of being “actually” there and putting all of the theories and concepts I learned into practice was truly a wonderful experience. I would describe it as a kind of adjusting phase, in which I tried to observe, integrate, and amalgamate the training and learning I acquired during our pre-internship with the functions and processes PCS has. This week was not as challenging as I thought it would be because it was examination week for PCS. Students rarely visited us since they were only scheduled for half of the day. Nonetheless, with my co-interns, we are only tasked to do mechanical activities, including book covering, stamping, and adding colored tags or labels. We accomplished those as a team and made sure that the number of books to be successfully covered and stamped was reached. Also, what I truly found exciting, yet kind of exhausting, was reshelving. That activity made me establish a bond with Jenny and Sem Ken, as we are from different sections, and it is where I feel like we have established cooperation just to perform the task as instructed by Sir Darren and Miss Arlyn.

Additionally, I gained insight into the behind-the-scenes operations of managing a library, such as maintaining an organized shelf and collection. Miss Marie also introduced us to their system, which is MySofia. Overall, my first week of experience with PCS was consequential for my growth in the field of library science and future weeks that I will spend.

B. Lesson Learned: (8-10 Sentences)

As cliché and weird as it may sound, one of the lessons I learned during my first week in PCS was to “empty my cup”. The librarians in Paco Catholic School, especially Sir Darren, told us that there are things that we will learn in PCS that we never learned during our classes in PNU—and we should always provide space for those ideas and practices that we may encounter throughout our internship in their institution. True enough, that is what was engraved in my mind, and I discovered things I never knew I never knew. As Sir Darren mentioned, every library has different processes and practices, and what is true for PCS may



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not be true for DLSU, the NLP, or OLF. Thus, I valued and learned to respect, observe, and not insist on the things I know about my fellow interns, the students, and the librarians. Moreover, my co-interns and I pointed out how rarely Sir Darren shelf-read and shelved his collection, as it was so difficult it is to reshelve a collection from a school library, particularly the fiction section. The curiosity left my body as soon as Sir Darren told us that the reason why PCS never shelf-read their collection every day is because children, especially grade school students, often read, and books are ninety-to-a-hundred percent being disarranged and jumbled, which is a sign that the library is effective and functioning. Moreover, I learned from Miss Marie how important a system is to a library, and she introduced the MySofia. She taught us how to use it and how it was carefully aligned with their practices, specifically tailored to a school library like the PCS.

c. Best Practices and Best Features of the Library: (8-10 Sentences)

According to Sir Carlo, Paco Catholic School is the only “actual” school library that we will experience throughout our whole library practice or internship, and that is why I am very excited and equipped with lots of expectations. Fortunately, it was met when I observed some of the best practices of their library and listened to the stories of Sir Darren, Miss Arlyn, and Miss Marie. Since this is just the first week, I find the structure of the building and the location of the library quite interesting. All of the library sections and areas are in the same building, and the infrastructure itself is not hard to locate for students, which I believe is a huge factor in higher library usage. Also, a practice I found intriguing and quite my “Oh that’s right!” moment is how they never shelf-read daily, as Sir Darren mentioned that students tend to disarrange the books. The science, or I mean the reason behind this, is that it prevents the librarians from spending their time just reshelving, especially since the PCS has a huge collection for a school library, and when I say huge, it’s huge! That wide array of collections is also one of the best features of the library. If I were a student there, I would stay there in awe of how diverse their collections are. It is even classified for grade school, junior high school, senior high school, and college. Also, I felt jealous when Sir Darren told us that students who are considered their top users and readers had the chance to join the previous Manila International Book Fair and had their chance to choose the book that they liked. I am sure that that activity alone made Paco Catholic School-Instructional Media Center a well-performing school library. I genuinely appreciate how they encourage students and promote what they have.



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**REFLECTION JOURNAL
WEEK TWO**

Name: BONGALBAL, CHRISTIAN NOE D. Date Range: JAN 27-JAN 31
Library: PCS-IMC

A. Meaningful Experiences: (8-10 Sentences)

So last week, I mentioned that there were no students since it's their examination week and said that it's less challenging. I take that back. This week was so challenging yet vigorous, fun, and fulfilling as students were having on-site classes and already visiting the library. This was the week when I realized that "this is it" and "this is the actual time that I act as a librarian"; thus, I provided reference services through assistance in locating books, responding to their book queries and recommendations, and other activities related to that. I also had the opportunity to announce the Top Readers and Visitors for Senior High School students and faculty on the Intercom, where I humbly channeled my inner Inka Magnaye. There, I realized that being a school librarian is more than just book and library management. There, I was able to use my talent and background in radio broadcasting, for which I received a lot of compliments from faculty and students. I also had the opportunity to award the certificate for most library visits and top readers for grade school on a room-to-room basis, together with Sir Darren and my co-interns. However, what I found the most meaningful experience I had this week was the Library Instruction Program, which burned my passion for teaching and ignited the fire within me to become a teacher-librarian. I also enjoyed cataloging 20 books, which I found a "full-circle" moment because my mentor in cataloging and classification during 2nd year was Sir Darren, and now, he is one of the librarians who assessed my work.

B. Lesson Learned: (8-10 Sentences)

This week taught me to believe that in this profession, we will hear remarks that will belittle us, but it is up to us how we are going to handle it and prove them wrong. I remember that when I took up this program, I heard snide comments saying that we only tend to books. But being immersed in this internship program, I can debuff all of those, as librarians are more



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than just “books”. This week, I have been able to extract all the talents I have in my body. I also understood why librarians are considered jacks-of-all-trades. From crafting a lesson plan to finally constructing a library instruction program to being able to channel my inner radio-broadcasting background in announcing to the intercom. I also learned that teaching and librarianship are somehow intertwined with each other and do not have a thick demarcation in the sense that both of them teach and share information with the students with whom we performed the library instruction program. I also liked and valued how librarians kind of use the concept of reinforcement of Operant Conditioning by B.F. Skinner in education, in which they use certificates and awards to retain and boost the confidence of the students, and even teachers, to encourage them to still read and access the library—similar to that of what teachers do.

c. Best Practices and Best Features of the Library: (8-10 Sentences)

Since the very start of my internship, it has been engraved in my mind that Paco Catholic School’s Instructional Media Center is the only school library we have. Thus, I have been looking at and observing the activities and services, practices, and collections in a school library that we have discussed in our previous courses if it is visible on PCS-IMC. Fortunately, it is very evident, particularly in the Library Instruction Program we made. Sir Darren and Miss Marie highlighted that they regularly conduct instruction programs to ensure that students learn information literacy, and most of the time, they partner with the faculty on what topic they should suggest. In my case, I taught the Grade 11–STEM 2 the Referencing and Proper Citation as suggested by Miss Marie and Miss Ly, their research adviser, deemed substantial in their subject. Also, I think that one of the best practices of the IMC that I discovered this week is that students with learning disabilities are allowed to perform mini-library tasks like reshelving with proper guidance from us and the librarians. It made my heart melt since it is a one-step progress to make sure that they are included, and I like this week so far since I met John and Johan, who are grade 9 students with learning disabilities who are currently in the mainstream classes. However, what I think is the highlight of this week is how librarians in PCS-IMC encourage their students to visit the library and read more books since they conduct awarding ceremonies. Grade school students and faculty, who are supervised by Sir Darren, were awarded via a room-to-toom basis. Miss Marie handles the senior high school students and faculty, I announced their top readers and with the most library visits in their intercom. Both are great practices in convincing students to continue using the library.



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REFLECTION JOURNAL
WEEK THREE

Name: BONGALBAL, CHRISTIAN NOE D. Date Range: FEB 03 - FEB 07
Library: PCS-IMC

A. Meaningful Experiences: (8-10 Sentences)

Like my previous weeks, I continue to do reference and circulation tasks I truly enjoy. I could engage in a deep conversation with students as they asked me to draw them and teach them how to read. Also, what I truly enjoyed in this part was planning for our Valentine's Day event. That was something that I was looking forward to as I saw the event led by our seniors last year. Thus, all of us put in our effort in planning for this year's celebration. I was also assigned to the program rationale, drafting of publication materials, and event mechanics. I also helped cut and design the butterflies that will be used for the event. However, this week's highlight was when we went to Colegio San Agustin-Makati. There, we had our benchmark, in which I learned so much about their practices and their grade school library. If I were a student there, I would love to visit the library as it was so appealing and conducive. I also met one of our seniors at PNU, Sir Russen, who introduced us to their huge and comprehensive collection. It was such a great experience, comparing their library to PCS and critically examining what practices PCS-IMC may adapt to their institution.

B. Lesson Learned: (8-10 Sentences)

This week, I have been able to realize how challenging the profession is. It started to sink into my mind that we are noble and responsible for providing for the needs of students, especially during their inquiries and library questions. I am also starting to feel "separation anxiety" as I have established a relationship with my supervisors and the students. I have a student that I truly like since he rarely visited the library, and as I approached him, he told me that he liked me there as a librarian and he was excited to visit me every day. This is the proof that Prof. Willma has mentioned in our previous term that the school library is the most fulfilling type of library. Also, during our benchmark activity, it has come to my attention that it is necessary to conduct such activity as it opens the mind of the institution and the librarians on how are they going to improve their services. This week, I also learned the importance of having the support of the administration on whatever plans and progress of the library, especially if it focuses on digitalization and embracing the technology. This has



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been the major concern of librarians in PCS-IMS and was discussed during our benchmarking activity.

c. Best Practices and Best Features of the Library: (8-10 Sentences)

As this week has ended, one of the major practices of the PCS-IMC that I have observed is how librarians value Events and Program celebrations. Miss Arlyn, Sir Darren, and Miss Mari have given us enough time to prepare, plan, and distribute the tasks. However, there is a concern that we, interns, have experienced as we became reliant that led to us being pressed for time. Luckily, we made enough arrangements to finish our draft proposal. Also, I appreciate the continuous assistance and visitation of John and Johann in the library. As a teacher-librarian, it brings me so much joy to see LWDs participating in the library. Something that I think and advocate for that should be more visible, not just in PCS-IMC or school libraries, but also to public, special, and academic libraries. Lastly, the benchmark activity was just the cherry on top for this week. My co-interns and I enjoyed it. It was such an awe-inspiring experience for us pre-service teacher-librarians, who might want to work in a school library in the future, to learn, observe, and become familiar with how big and advanced institutions were being managed.



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REFLECTION JOURNAL
WEEK FOUR

Name: BONGALBAL, CHRISTIAN NOE D. Date Range: FEB 10 - FEB 14
Library: PCS-IMC

A. Meaningful Experiences: (8-10 Sentences)

Considering that this week is the end of our internship schedule here in PCS-IMC, I find the saying, "Save the best for last", real as this week filled me with so many experiences and stories to tell. Starting with the story-telling activity. Despite having performed this activity multiple times during our previous courses, I never got tired of doing it, especially since I have new sets of students in PCS-IMC. So we told them the story of the "The Northeast Wind and the Sun," in which I became the narrator and the sun on our last session. After that, we continued the preparation for our Valentine's Day event, in which I made the video teaser posted on the Facebook page of Paco Catholic School. Jernny and I also did the butterfly background for our photo wall. This is also the only week in which I experienced records management by helping the registrar record and segregate the school records of students. Then last Friday, the actual Hearts' Day, we successfully led and executed our Valentine's Day Program. I am so glad the students loved the activity Sir Darren and I proposed, which is the Open Mic, where students, faculty, and staff shared their moments of love through songs and poems. I will truly miss PCS-IMC for the fruitful and full-of-learning library internship experience.

B. Lesson Learned: (8-10 Sentences)

So this week, it has been a reminder to not take things lightly, as we encounter delays in preparing for the Valentine's Day Event. It has been a very challenging week since we had to prepare and perform the storytelling activity last Monday. Then, the registrar also pulled us for assistance in the recording of students' files, which also made us conscious of the time for the event's preparation. Fortunately, we were able to recover, and I must say, it was such a blast. Also, concerning the event, I discovered how PCS-IMS gives importance and appreciation to major events like what we did. We feel the initiative and drive to implement programs that encourage students to visit and utilize the library. In the end, all of our



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preparations turned out to be successful, and from there, I realized that the efforts we had and all of librarians were always for the users—faculty, staff, and students.

c. Best Practices and Best Features of the Library: (8-10 Sentences)

As a school librarian, I am filled with so much joy to see how the PCS-IMS continuously dedicates an activity for the students to engage with reading. An example of this is the storytelling. This served as an avenue for them to not just read but also to listen. Also, the effort to have programs and events that showcase the library, its staff, the facilities, and the collection is remarkable. Just like our Valentine's Day Event. There, we made sure that it was not just a simple event but also incorporated aspects pertaining to the library, like the "Blind Date with a Book" and the "Open Mic Activity," where they sang songs, read poems, and shared their favorite book quotes and chapters. That alone is evidence of how libraries are not just rooms for books—they can be a place of fun—it evolves. PCS-IMC is not bound to traditional practices, but they make sure that it adds something new to make their institution alive and captivating. Also, I like how the faculty is supportive of our event, and their principal, Miss Dina, liked our designs.



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PACO CATHOLIC SCHOOL INSTRUCTIONAL MEDIA CENTER
Documentations for Academic and School Libraries
(PHOTOS)



Paco Catholic School

HIGHLIGHTS

LIBRARY 1